

**ODISHA TRIBAL EMPOWERMENT & LIVELIHOODS PROGRAMME  
PROGRAMME SUPPORT UNIT  
ST & SC DEVELOPMENT DEPARTMENT  
2<sup>nd</sup> floor, TDCC Building, Rupali Square, Bhubaneswar – 751022**

**EMPANELMENT OF PROGRAMME OFFICER (LIVELIHOOD & NATURAL RESOURCE  
MANAGEMENT) & LIVESTOCK EXPERT FOR PSU, OTELP.**

Programme Director, OTELP invites applications from eligible candidates for empanelment of Programme Officer (Livelihood & Natural Resource Management) & Livestock Expert for PSU, OTELP to be purely engaged on contract. Application form along with the details of post can be downloaded from the website i.e. [www.otelp.org](http://www.otelp.org). Last date of receipt of applications is 10.02.2015 at 5.00 PM.

Only shortlisted candidates will be called for Personality Test and Interview for empanelment. Programme Director, OTELP reserves the right of accepting or rejecting the applications without assigning any reason.

***Programme Director***

**TERMS OF REFERENCE**

<b>Sl No.</b>	<b>Name of the post</b>	<b>Qualification</b>	<b>Work Assignment</b>	<b>Remuneration(Rs.)</b>	<b>Experience and Age on last date of application</b>
1	Programme Officer (Livelihood and Natural Resource Management)	The Programme Officer- Livelihood and Natural Resource Management should be a senior person having cross-departmental experience in agricultural research and extension, livelihood enhancement and could be the rank of a Deputy Director of Agriculture or the rank of a Programme Officer in a National level NGO. The position can be filled on a contract basis.	<ul style="list-style-type: none"> <li>a) Supervising the activities of the Watershed Development Officers at the ITDAs including preparation of work plans and budget;</li> <li>b) Checking quality of watershed construction and release of funds;</li> <li>c) Liaising with the Soil Conservation Department and Forestry Department to ensure interagency coordination for programme interventions;</li> <li>d) Liaising with Watershed Mission; and capacity building of ITDA and NGO staff in livelihood support activities.</li> </ul>	Salary – 40,000/- PM, (Revision of salary under consideration)	<ul style="list-style-type: none"> <li>i. Having 5-6 years of experience in Horticulture &amp; Agriculture sector, with knowledge of Livelihood &amp; Natural Resource Mgt.</li> <li>ii. Maximum 35 years</li> <li>iii. Retired persons having less than 60 years of age can apply.</li> </ul>
2	Livelihood Expert	The Livestock Expert would be a M.V. Sc. & A.H. (Veterinary Science/Animal Science / Poultry Science /Livestock Production & Management)/M.Sc (Dairying) in Livestock Production & Management or equivalent from a	<ul style="list-style-type: none"> <li>a) Assisting the PSU and the ITDAs on Livestock and Animal Husbandry Development especially under goaterly, poultry, dairy, duckery and pisci culture activities by formulation suitable projects for OTELP ITDAs and implementation of the same.</li> <li>b) Imparting CB programme to WDT (livestock), Paravets, LI, CSP and production of relevant training material in the above livestock sectors.</li> <li>c) Conceptualize and develop projects based on poultry, goat rearing etc.;</li> <li>d) Preparation /Consolidation of Annual Work/Action Plans livestock development submitted by ITDAs along with Budget;</li> </ul>	Salary – 40,000/- PM, (Revision of salary under consideration)	<ul style="list-style-type: none"> <li>i. Having 5-6 years of experience of managing poultry, goat rearing projects etc. programmes in Govt. / Semi Govt. / NGO / Spl. Projects / Cooperatives. Candidates having worked in relevant area with exposure to tribal development/ welfare will be given preference.</li> <li>ii. Maximum 35 years</li> <li>iii. Retired persons having</li> </ul>

		recognized university/ reputed National institutes.	<p>e) Scrutinize proposals received from implementing agencies viz. ITDAs and recommend for approval;</p> <p>f) Provide technical assistance in terms of breed improvement, poultry feed production and management, procurement of animals, best practices in livestock development etc.;</p> <p>g) Design and implement monitoring and evaluation system for livestock project</p> <p>h) Coordinate with NGOs, CBOs &amp; Govt. Depts. for implementation of projects; Monitor work of the implementing agencies including those based on the field level inspection/observation and ensure successful implementation of projects;</p> <p>i) Facilitate capacity building programmes on livestock development for project stakeholders;</p> <p>j) Collection of relevant information and Documentation of Best Practices.</p> <p>k) Periodic visit to project locations to facilitate project implementation;</p>		equivalent qualification and age less than 60 years can apply.
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- The post is purely contractual in nature
- Candidates are advised to apply only in the prescribed format (Annexure-II)
- No application will be entertained after the due date of receipt
- Canvassing in any form will be liable for disqualification.
- Only shortlisted candidates, based on qualification, experience, relevance to the post, will be called for personal interview.

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## APPLICATION FORM

<b>Position applied for</b>		<b>Paste recent Passport size photograph here</b>
<b>Date of application</b>		

### 1. Personal Details

<b>Name of the Candidate (Ms, Miss, Mrs, Mr)</b>	(First Name)	(Surname)
<b>Address</b>	<u>Permanent</u>	<u>Present</u>
<b>Mobile:</b>		
<b>Telephone - Residence</b>		
<b>Telephone Office</b>		
<b>Email address</b>		
<b>Date of Birth</b>		
<b>Category (ST/SC/ General)</b>		
<b>Sex: (Male/ Female)</b>		

### 2. Education Qualification (10<sup>th</sup> Standard onwards)

<b>Qualification</b>	<b>Institution</b>	<b>Subjects</b>	<b>Year of Completion</b>	<b>Division/ Grade</b>

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**3. Other trainings / qualifications including relevant short training courses**

<b>Course</b>	<b>Duration</b>	<b>Institution</b>	<b>Details</b>

**4. Computer Literacy:**

(Mention all software known/used)

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**5. Employment / Experience Records**

<b>Name and Address of the Employer</b>	<b>Designation</b>	<b>Period</b>	<b>Experience In year and Month</b>	<b>Brief description of duties</b>

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6. **Language Proficiency** (Please tick in the Appropriate box)

Language	Ability to Converse			Ability to Read			Ability to Write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Oriya									
Other (Please specify _____ )									

7. **Reference:** (Two person with whom you are professionally reported)

Reference 1	Reference 2

**Declaration:**

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice.

**Date:**

**Place:**

**Signature of the Applicant**