

**ODISHA TRIBAL EMPOWERMENT & LIVELIHOODS PROGRAMME****(ST & SC Development Dept. Govt. of Odisha)****Integrated Tribal Development Agency, Th. Rampur,
Bhawanipatna, Kalahandi, Odisha, 766001**Website: www.otelp.org**CONTRACTUAL APPOINTMENT**

Applications in the prescribed format are invited from eligible candidates for filling up the following posts for Odisha Tribal Empowerment & Livelihoods Programme implemented in Lanjigarh block of Kalahandi district. The selected candidates will work on contractual basis for a period of one year subject to renewal based on their performance. The application along with the testimonials has to be reached to the office of "Project Administrator, ITDA, OTELP, Th. Rampur, Bhawanipatna, Kalahandi, 768001, Odisha" on or, before Dt.08.02.2014. The undersigned reserves the right to cancel any or all applications with out assigning any reason thereof.

Sl. No.	Name of Post	Vacancy	Remuneration	Qualification
1	Expert, Land & Water Conservation Engineering	1	Rs.20000/-	P.G. in Agriculture Engineering/Degree in Agriculture Engineering with specialization in Soil & Water Conservation/Degree in Agriculture Engineering/Degree in Civil Engineering/Diploma in Civil Engineering with one year of relevant experience in watershed /rural development related programme. Proficiency in MS office is required.
2.	Expert, Livelihoods	1	Rs.20000/-	Graduate in Agriculture/Horticulture/Forestry OR, Post Graduation in any discipline with relevant experience of three years to qualify for this. Experience :Minimum one year relevant experience in watershed/rural development programme for graduate of agriculture/horticulture/forestry. OR, For others, minimum three years relevant experience in watershed/rural development related programme in promoting farm, off farm and non farm based livelihoods interventions. Candidates with experience in similar external aided projects will be given preference. Proficiency in MS office is required.
3.	Expert, Social Science & Micro Enterprise	1	Rs.20000/-	Post Graduate in Sociology/Rural Development/Rural Management/Anthropology/MSW/MBA(specialization in marketing) or, equivalent qualifications. OR, Post Graduate in any discipline other than language, history, political science etc. with three years of relevant experience to qualify for this. Experience minimum one year relevant experience in watershed/rural development related programme. OR, For others minimum three years relevant

				experience in watershed/ rural development related programme. Proficiency in MS office is required.
4.	Expert, Accounts& Data Management	1	Rs.15000/-	Post Graduate/Graduate in Commerce with tally/inter CA/Inter ICWAI with tally with one year experience in accounting.

Note:

- 1 .The following documents are to be enclosed along with the application.
 - a. Two copies of pass port size photograph.
 - b. Attested photo copies of all mark sheets and certificates in proof of the claim made by the candidate relating to his /her educational qualification.
 - c. Attested photo copies of experience certificate.
 - d. A Self addressed envelop bearing stamp of Rs.30/-
 - e. A DD of Rs,200/- (payable at SBI, Bhawanipatna in favor of P.A.ITDA/OTELP, Th. Rampur, Bhawanipatna).
2. No TA and DA will be given for attending the interview.

Age Limit:

21 years to the upper age of 45 years.

Terms &Conditions:

- The Candidate has to work in the tribal areas.
- The Candidate needs to have his own two wheeler vehicle for field movement.
- The Candidate should be fluent in speaking Odia language and should have been familiar with the local language and culture.
- The Candidate after selection has to sign an undertaking to continue in the same job for a minimum period of 6 months.

4. Additional Qualifications:

Course	Duration & Year	Institution	Details

5. Computer Literacy:

Course	Duration	Subjects	Division

6. Employment Details:

Name & address of Employer	Position held	Period	Experience in Year & Month	Remuneration paid	Brief description of responsibilities

7. Language Proficiency: (Pl. tick in the appropriate box)

Language	Ability to converse			Ability to read			Ability to write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
Odia									
Hindi									
English									
Other (specify)									

Declaration:

I hereby declare that all statements /information given in the application are true , complete and correct to the best of my knowledge and belief. In case any of the above furnished information being found false at any point of time ,my candidature /engagement may be terminated henceforth with out any notice.

Date:**Place:****Signature of the Applicant**