

**MINUTES OF THE 13TH MEETING OF THE STATE LEVEL PROGRAMME
MANAGEMENT COMMITTEE (SLPMC) HELD ON 21.09.2010 AT 3 PM IN
THE MINI CONFERENCE HALL OF ST & SC DEVELOPMENT DEPARTMENT,
ORISSA SECRETARIAT**

At the outset, Programme Director, OTELP welcomed all the members of the committee to the 13th meeting of SLPMC. The list of members present is in Annexure-1. The following was discussed and decision taken thereon as are below:

1) Confirmation of the proceeding of the 12th meeting of SLPMC.

Minutes of the 12th meeting of SLPMC, held on 20.05.2010 has been circulated to all the members vide Letter No.305 Dtd.16.05.2010 of PSU, OTELP. The committee confirmed the minutes.

2) Action taken on key decision of the 12th meeting of SLPMC and the review of progress of the same.

The Programme Director presented the action taken report on the key decision of the 12th meeting. The report was acknowledged by the committee as below:

a. It was intimated to the committee by P.D. that Annual Work Plan & Budget for the financial year 2010-11, as approved by the committee has been communicated to the 7 ITDAs. The progress of Expenditure and physical achievement by the ITDAs was discussed in detail. Out of the total budget of 86.01 cr, the expenditure was to the tune of 12.37 cr till date. The committee advised the PD to expedite the expenditure to achieve the target. Furthermore, Chairman instructed the PD to reconcile the receipt from all sources till date and the SOE filed with Finance Dept and to present the same in ~~next~~ ^{each} SLPMC.

b. As regards appointment of statutory auditor, it was informed by P.D. that as per the approval given in the last SLPMC, M/s. C. K. Prusty has been engaged. The Firm has conducted the audit of OTELP accounts as per the approved ToR of IFAD and it is likely to be completed soon.

c. Hiring and recruitment of Support Staff

c.1. It was informed in the committee that 4 Nos. of multipurpose workers have been engaged w.e.f. 1.8.2010, through Service Provider in PSU, OTELP as per approval given by SLPMC in their last meeting.

c.2. As per the revised qualification of P.O (CB) approved in the last meeting of SLPMC, the post of P.O (CB), PSU, OTELP has been filled up.

c.3. Regarding the change in qualification of WDT members, the same has been communicated to all ITDAs and FNGOs and the recruitment of the same is in progress.



d. As regards purchase of BOLERO for ITDA, Malkangiri, approved by the SLPMC in its last meeting, it was intimated to the SLPMC that necessary steps in this regard is being taken up by P.A., ITDA, Malkangiri to procure the same out of funds meant for Programme Management.

3) Hiring of Services for DGPS. The P.D., OTELP appraised the committee regarding position of procurement of DGPS and ETS for high tech survey in 10 blocks of phase-I districts, as decided in the previous SLPMCs. It was appraised to the committee that IFAD objected to the procurement under the ground that funds under category-1 of the loan component "equipment, vehicle and materials not being enough". It was also intimated to the committee that IFAD has requested to submit, Request For Proposal (RFP) as part of prior review to hire these equipment from open market to be placed at the disposal of the survey and settlement units. PD requested to approve the proposal so that quotations are to be called under National Competitive Bidding for hiring of the High Tech Survey instruments to calculate the cost and submit the required proposal to IFAD thereafter.

The committee deliberated on the issue and approved the same on conditions that:

- 1) Cost of hiring of the equipment will not be more than the cost of the equipment, and
- 2) The ToR for hiring of the equipment will be finalized after discussion with Revenue and Disaster Management Department who are to specify the length for which the equipment was to be hired for undertaking High Tech Survey. *It may be for the remaining period of project period.*

4. Collaboration Plan with RDI for Allocation of Land to Landless:

It was informed to the committee by PD that access to securing land right is a major area of intervention of OTELP. The base level data of OTELP had indicated that, there are 11,651 absolute landless families in OTELP programme villages. Furthermore, a study conducted by DFID during 2009, had identified that nearly 41% of the families in 43 villages of 20 GPs of Phase I districts were not having rightful ownership to the land on which they are residing. To tackle this problem, the detailed collaborative plan with RDI in all the 30 blocks of OTELP operational area was discussed. The aim of the collaboration was to ensure that no landless family will be there in OTELP operational area by 2012. It was further appraised to the committee that the collaboration does not entail any financial implication or liability and there shall be no fund transfer from OTELP to RDI. Both OTELP and RDI are to use their own resources. OTELP will only incur expenditure to build the capacity of community mobilisers / village volunteers and hire retired Revenue officials to facilitate the collaboration in the programme villages.

The entire collaboration principle, objectives of collaboration, strategy was discussed in the meeting at length. It was decided to submit a list of landless families, village wise, for appraisal of SLPMC in the next meeting and the entire collaboration plan was approved by SLPMC to be implemented in the districts by OTELP.

5. Hiring of Office Support Staff for PSU, OTELP and revision of qualification of PO (CB)

a. It was brought to the notice of SLPSC by PD regarding extension of the programme to 7 districts and to 20 new blocks in phase-II areas where the main implementation phase has started. To manage the day to day increased official work, PD requested to allow hiring of the following staff through service provider, to be engaged as per remuneration approved by the Procurement Committee on 6.8.2010.

1. DEO cum Steno- Rs. 5000/- p/m – 1 no
2. DEO – Rs. 4000/- p/m – 2 nos
3. DEO cum Account Assistant – Rs. 8000 p/m – 1 no

The committee deliberated in the matter and considering the fact that out of the total allocation of Rs. 48.6 crore in the programme management, only around 11 crores have been spent till date, agreed to the proposal for hiring of the required staff as above through service provider only.

b. Post-facto approval regarding recruitment of Office Assistant from open market.

It was informed to the committee by PD that 2nos of senior assistants deployed by ST & SC Development Department have been transferred back to the Department. It was proposed to fill the vacancy through requirement from open market with monthly consolidated remuneration of Rs. 9,300/- p/m. The person is to have minimum 15 years of experience in dealing with Government establishments. The committee agreed to the proposal.

c. Revision of Qualification of PO (CB):

It was appraised to the committee by PD that with present qualification of post graduate in management with additional degree / Diploma in Rural management for PO (CB), not many candidates are applying for the post. During the last requirement for PO (CB) to PSU, only 3 candidates applied limiting the choice of suitable candidate for the post. To make the choice wider, it is proposed to add some more qualification for the above post such as MSW and M.A in Sociology etc. The committee approved the same for recruitment to the post of PO (CB).

6. a. Hiring of Resource NGO for upscaling strategy in Agriculture:

It was informed to the committee that JRM 2009 has recommended to obtain expert input on integrated natural resource management and to promote SRI, SMI, and LEISA on a campaign mode and the same was also reiterated by WASSON in the exit strategy recommending for hiring of a RNGO to facilitate the special agricultural drive. The committee was informed regarding the procedure adopted in selection of the RNGO and signing of agreement with Overseas projects and services limited (OPSL). The RNGO was to facilitate the following activities by keeping 3 state level consultants and 4 district level consultants at the disposal of Phase I ITDAs.



1. Agriculture Development like crop diversification, inter-cropping systems, sequential cropping, multi-cropping etc.
2. Seed intervention.
3. System of Millet Intensification (SMI) and System of Rice Intensification (SRI)
4. Integrated Nutrient Management (INM) and Integrated Pest Management (IMP)
5. Horticulture Development including nutritional garden, Micro Irrigation, system (MIS), tuber crop cultivation among others.
6. Productivity and Income enhancement.

The detail projected target for the upscaling strategy during the Rabi 2010-11 and Khariff 2011-12 was also discussed. After detailed deliberation PD, OTELP was directed to ensure the following in operational activity of the FNGO.

1. The existing situation in the field and increase there to, due to the working of the FNGO is to be clearly brought out.
2. Payment is to be linked with the achievements as per the projected targets.

b Engagement of Additional Finance Assistant in ITDAs & FNGOs

Recently concluded FRM have commented on the poor record keeping at the level of VDC and inadequate staff at the level of ITDA and FNGO to be one of the factors responsible for the same. Also, the last MTR observation was "FNGOs need to be strengthened to ensure delivery of a livelihoods and empowerment programme. Additional specialist staff should be recruited to FNGO field teams: - a Livestock Specialist, a Gender Specialist, a Micro-enterprise Specialist, a Financial person / accountant and a Field Coordinator, TA should be provided in order to continually upgrade FNGO's operational capacity. By December 2006 the FNGO contract should be amended to reflect these changes and the additional staff should be in place by March 2007."

In keeping with the above, it was proposed to engage a financial person / accountant at the level of FNGO to be recruited by them. The candidate will be a commerce graduate with working knowledge of TALLY and having a minimum of two years experience on accounting. The remuneration for the same will be at the rate of Rs. 10,000/- per month, as is being paid to the other WDT members engaged by the FNGOs.

It was also proposed to engage additional finance assistance, two in old ITDAs and one in new ITDA through service provider for exclusively checking the records maintained at VDC / VLC level and at FNGO level. They will be responsible for timely submission of MPR and for accounting of MNREGS fund, if needed. The qualification will be for the same will be that of a commerce graduate with enough computer knowledge. They will be paid at the rate of Rs. 8,000/- and are to be engaged through service provider only.

In view of the availability of funds under Programme Management component, SLPAC approved the above proposal.



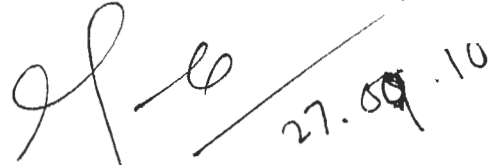
c. Enhancement of TA & DA of the staff of OTELP

It was brought to the notice to the committee that the TA & DA of staff working in OTELP was approved by SLPMC way back in 2005. PD proposed for enhancement of the same in view of inflation during this 5 years period. The same was deliberated by the committee and it was decided to put forth the proposal before the salary rationalisation committee with proper justification after comparing with other projects.

d. Action taken on the recommendation of the last JRM

The last JRM during November, 2009 had indicated 27 agreed actions to be taken with definite time frame against them. PD informed the committee regarding the actions taken on all the agreed points of JRM.

The meeting ended with vote of thanks to the chair and to all other members present.

A handwritten signature in black ink, followed by a diagonal line and the date '27.09.10'.

(Principal Secretary, STSCDD and Chairman SLPMC)

Annexure-1

**MEMBERS PRESENT IN THE 13TH STATE LEVEL PROGRAMME
MANAGEMENT COMMITTEE (SLPMC) HELD ON 21.09.2010 AT 3 PM IN
THE CONFERENCE HALL OF ST & SC DEVELOPMENT DEPARTMENT**

- 1) Sri A. K. Tripathy, IAS
Principal Secretary, ST & SC Development Department (Chairperson)
- 2) Sri S.N. Tripathy, IAS
Principal Secretary, P.R. Department
- 3) Sri Vinod Kumar, IFS
Special Secretary, ST & SC Development Department
- 4) Sri Susanta Nanda, IFS
Programme Director, OTELP
- 5) Sri S.K. Chadha, IFS
Director, ST & SC Development Department
- 6) Sri Arabinda Mishra
Additional Secretary, Finance Department
- 7) Sri G.C. Paul
Director-Cum-Additional Secretary
Planning & Coordination Department
- 8) Sri H. P. Nag
Joint Secretary, Forest & Environment Department
- 9) Sri P.C. Jena
Revenue & Administrative Officer, OTELP
- 10) Sri K.C. Sahoo
Under Secretary, Revenue Department
- 11) Sri Niranjan Sahoo
Watershed Development Mission