

**MINUTES OF THE 14TH MEETING OF STATE LEVEL PROGRAMME
MANAGEMENT COMMITTEE, (SLPMC) OF OTELP HELD ON 23.12.2010 AT
4.00 PM IN THE MINI CONFERENCE HALL OF ST & SC DEVELOPMENT
DEPARTMENT, GOVT. OF ORISSA**

At the outset, Programme Director, OTELP welcomed all the Members of the Committee to the 14th Meeting of SLPMC. The list of Members present in the Meeting is at Annexure 'A'. The following was discussed and the decisions taken by SLPMC thereon, are as below:

1. Confirmation of the Proceedings of the 13th Meeting of SLPMC:

Minutes of the 13th Meeting of SLPMC held on 21.09.2010, has been circulated to all the Members vide letter no. 1487 dt. 28.9.2010. The Committee confirmed the Minutes.

2. Action Taken on Key Decision of the 12th Meeting of SLPMC and the Progress made so far on the same:

The Programme Director presented the action taken report on the key decisions of the 13th Meeting. The report was acknowledged by the Committee as below:

- a. It was intimated to the Committee by the Programme Director that steps have been taken to expedite the progress in achieving the targets of Annual Work Plan Budget. Other than Monthly Review Meetings being attended by the SMS of PSU, tele Conferencing is being organised regularly with detailed instructions from PSU. In addition, all the SMS are required to tour at least 10 Micro Watersheds per month, supervising the work for expediting the expenditure.

The position of receipt of fund till date and the SOE filed, was presented to the Committee by PD as below:

i. Grant in Aid received	-	Rs.167.23 crores
ii. SoE Claimed	-	Rs.110.57 crores

In all, 18 SoEs have been filed totalling to Rs.110.57 crores and all expenditure upto September, 2010 has been filed for reimbursement.

- b. As regards to the Statutory Audit of the Programme by M/s. C.K Prusty, it was informed to the Committee that the Chartered Accountants has completed the same and the Audited Accounts of OTELP has been submitted to the required quarters.
- c. Regarding hiring of support staff approved in the 13th Meeting of SLPMC, PD informed the Committee that the following have been engaged through Service Provider as per the approval given:
- i. One DEO-Cum-Steno
 - ii. Two Numbers of DEO, and
 - iii. One Number of DEO-Cum-Accounts Assistant
- d. The Committee was also informed that in keeping with recommendations the 13th Meeting of SLPMC, steps have been taken at the level of ITDAs and FNGOs for recruitment ^{of} Financial Assistance ^t and the same is under progress.
- e. Programme Director also informed the Members that during the visit of MTR II and from the data available, it was seen that land titles have already been given to many of the landless families. Thus hiring of DGPS and ETS equipment for survey of the land with a view to allot the land to the landless, is no more required.

Taking factual position into account and in keeping with the key recommendation of MTR II, the decision of the hiring of servicing of DGPS and ETS approved in the 13th Meeting of SLPMC was dropped.

3. Action to be taken on the Key Recommendation of MTR II of 2010:

It was intimated to the Committee that MTR II had conducted Review Mission of the programme activities from 3rd to 10th October, 2010 and the Mission Report has been sent in the mean time. The summary of the Project status and its rating by MTR II, was presented before the Committee, which acknowledged the good showing of the programme.

Thereafter, the following recommendation of MTR II was deliberated in the SLPMC and the decisions are as below:

- a. The MTR II in its recommendation in 'production system enhancement' had suggested the following:
- i. Appointment of a qualified and experienced Engineer at PSU.
 - ii. Appointment of Senior Engineer at the FNGO level to support the WDT Engineer with the Authority to sanction Technical Project of a higher financial cost.
 - iii. The post of WDT Forestry may be allowed to be lapsed, and
 - iv. The PSU, ITDA and FNGOs may be permitted to hire technical services as and when required.

It was brought to the notice of the SLPMC that for appointment of qualified and experienced engineer, necessary proposal is ^{under}with the active consideration of the Government. Regarding other recommendations PSU, OTELP was permitted to hire Technical Services for giving support at the level of ITDAs and PSU, subject to following stipulations:

- i. No appointment of Senior Engineer at the FNGO level shall be made but a panel of qualified Senior Engineers, with experience in Watershed Management, will be empanelled by PSU for hiring them to give support at ITDA and block level with the Terms and Conditions as specified in Annexure 'B'.
 - ii. The post of WDT Forester in Phase II will lapse after their present contractual periods are over and the same shall not be renewed. The post of WDT Forester and WDT Livestock in Phase I areas are no more required and hence, they shall be disengaged immediately and PSU will explore the possibility of engaging them in Phase II areas.
 - iii. PSU was also allowed to hire Livestock and Horticulture Expert from open market to give support to the programme for enhanced production system, as per ToR in Annexure 'B'.
- b. Another recommendation of MTR II was for reallocation of fund from the JFM Component to Production System Enhancement Sub-Component, in Phase I and Phase II areas.

It was informed to the Committee that the 7th Meeting of SLPMC on 24.01.2007 had approved the cost norm for investment in each Micro Watershed. Accordingly, Rs.1,120/- per hectare was allocated to Participatory Forest Management (PFM). 80 hectares of gap plantation is mainly taken up out of the above fund. The Committee felt that as the funds for plantation can be accessed from MNREGA, out of the total allocation of Rs.1,120/- per hectare under PFM Rs.1,000/- will be diverted to Production System Enhancement and the balance Rs.120/- per hectare in PFM will be utilised for the demarcation of the allocated Forest area to the VSS and for strengthening of the institution through Capacity Building.

- c. Also another Recommendation of MTR II was for enhanced salary of Community Mobilizers from Rs.2000/- to Rs.3000/- and to increase the salary of Village Volunteers from Rs.300 to Rs.1000/-, with wage loss.

SLPMC deliberated on the issue and agreed to enhance the remuneration of Community Mobilizers from Rs.2000/- to Rs.3000/- only. For the Village Volunteers, it was decided that since they have to receive payment for the services that they deliver, they are only given honorarium and the same was enhanced from Rs.300/- to Rs.500/- only.

4. Launching of "OTELP Plus" in Malkangiri and Koraput District:

It was informed to the Committee that Government have been please^d to extend OTELP to another 244 Micro Watersheds in Koraput and Malkangiri Districts to be funded from State Plan and from convergence of ongoing scheme. The Programme is proposed to be launched sometime during January, 2011 only after the Subject Matter Specialists and FNGOs are in place. The following was decided regarding 'OTELP Plus'.

- a. OTELP Plus will follow the existing Process Guideline and Programme Implementation Manual of the present External Funded OTELP.
- b. It was agreed that for a cluster of 10 to 12 Micro Watersheds, one FNGO will be contracted to facilitate the Community in implementation of the programme by building their capacity, as is done in present OTELP Villages. Therefore, 14 FNGOs for 142 Micro Watersheds of Malkangiri District and 10 FNGOs for 102 Micro Watersheds in Koraput District shall be contracted. The minimum qualifying criteria for the FNGO will be as under:

- i. Registered body under Society Registration Act – 1860.
- ii. Having Minimum of 3 years Audited Statement of Expenditure.
- iii. Minimum 3 years of experience in implementing community empowerment programme funded by External Funding Agencies / Government.
- iv. Minimum Fixed Assets of Rs.5 Lakh.
- v. Experience in implementing watershed and development related projects, implemented by the communities.

The UOI for the same will be published in the Newspaper and the process of scrutiny, short listing and prioritization of the FNGOs, based on approved parameters, will be done by External Agencies like XIMB.

After prioritization, there shall be a Selection Committee under the Chairmanship of RDC, Southern Division with PD, OTELP, Director, ST & SC Development Department and Collectors of Koraput and Malkangiri as Members to scrutinize and select the FNGO for the above. R&AO of PSU shall be the Member Convenor of the Committee. After Selection, the same shall be approved by PSC (Programme Steering Committee) for contracting the FNGOs in OTELP Plus. Reputed organisations like BAIF, WASSAN, PRADAN, Gram Vikas, CYSD etc. will be requested to act as FNGO by PSU.

- c. It was also agreed by the SLPSC to recruit on contract from open market, one group of 8 Subject Matter Specialists for a cluster of 50 Micro Watersheds. The Subject Matter Specialists at the disposal of ITDA's will constitute the following:

- | | |
|------------------------|--------------------------|
| 1. PO (PME) | 5. PO(Capacity Building) |
| 2. WDO | 6. Finance Officer |
| 3. Agriculture Officer | 7. Micro Finance Officer |
| 4. Forestry Officer | 8. MIS Executive |

Accordingly, three sets of SMS will be positioned in Malkangiri District at Balimela, Mathli and Kalimela respectively. In Koraput District, two sets of SMS will be positioned at Semiliguda and Baipariguda. These offices will also have other support staff, in the form of Accounts Assistant, Office Assistance etc. as provided in the present OTELP, ITDA Offices.

The posts shall be filled up by recruiting on contract basis from open market through XIMB, following ToR in the existing PIM for recruitment of contractual staff at ITDAs. Change in the qualification and experience shall be made, if required, to attract better candidates by the Administrative Department.

5. The revised Annual Work Plan Budget for 2010-11 was approved by the SLPMC for Rs.44 crores, as per details in Annexure 'C'. This was necessitated keeping in view the pace of the work in the field and the allocation in the State Plan Budget. The brief outline under different Components are as below:

i. Programme Management	5.41 crores
ii. Capacity Building for Empowerment	6.31 crores
iii. Livelihoods Enhancement	27.58 crores
iv. Support for Policy Initiatives	2.00 crores
v. Development Initiative Fund	2.20 crores
vi. Food Handling	0.50 crores

Lastly, the meeting ended with vote of thanks to Chairman and all the Members present.

Handwritten signature and date: 1.1.2011

*(Commissioner-Cum-Secretary,
ST & SC Development Department
and Chairman, SLPMC)*

Annexure A

MEMBERS PRESENT IN THE 14TH STATE LEVEL PROGRAMME MANAGEMENT COMMITTEE (SLPMC) HELD ON 23.12.2010 AT 4.00 PM IN THE MINI CONFERENCE HALL OF ST & SC DEVELOPMENT DEPARTMENT

- 1) Santosh Sarangi, IAS
Commissioner-Cum-Secretary
- 2) S.K. Chadha, IFS
Director ST & SC Development Department
- 3) Susanta Nanda, IFS
Programme Director, OTELP
- 4) Aurobinda Mishra
Addl. Secretary, Finance Department
- 5) Dr. Nishakar Panda
Joint Director, P&C Department
- 6) Kailash Chandra Sahu
Under Secretary, Revenue Department
- 7) P.C Jena,
R&AO, PSU, OTELP

**TOR FOR HIRING OF SENIOR ENGINEER FOR WATERSHED MANAGEMENT,
LIVESTOCK AND HORTICULTURE EXPERT**

A. SENIOR ENGINEER:

The job of the Senior Engineer will be:

- (i) Assisting the activities of the FNGO, watershed development team including preparation of the work plan and budget;
- (ii) capacity building of FNGO staff and village volunteers in watershed development activities;
- (iii) checking the quality of watershed construction works;
- (iv) Liaising with the Soil Conservation Department, Forestry Department and other Line Department to ensure interagency coordination for Programme interventions, and
- (v) Other OTELP works as and when assigned by PSU or ITDA.

Qualifications –

The Assistant Engineer would be an agricultural engineer, civil engineer or soil conservation engineer, with a minimum of 2-3 years field experience of watershed development in the public or private sector. Person with lesser qualification, but with sufficient experience in watershed development activities will also be considered by the PSU.

B. HORTICULTURE EXPERT:

The job of the Horticulture Expert will be:

- i. Assisting PSU and the ITDAs on Horticulture development by formulation of suitable strategy and implementation of the same.
- ii. Assisting and grounding of WADI model of orchards in selected VDCs.
- iii. Other OTELP works as and when assigned by PSU or ITDA.

Qualifications –

The Horticulture Expert would be an BSc (Ag) with 5 to 10 years of experience in Horticulture development or M.Sc Horticulture, with 2 to 3 years experience in the field.

C. LIVESTOCK EXPERT:

The job of the Livestock Expert will be:

- i. Assisting PSU and the ITDAs on Livestock and Animal husbandry development by formulation suitable strategy and implementation of the same.
- ii. Building the capacity of WDT livestock and paravets by formulating training strategy and grounding of the same
- iii. Other OTELP works as and when assigned by PSU or ITDA

Qualification -

The Livestock Expert would be a BVSc / BSc in (Dairy husbandry) or equivalent degree with minimum 5 – 10 years of experience in the field.

The upper age limit for all the above will be 65 years and Retired Govt servant with proven track record will be encouraged to be empanelled.

The Remuneration and other service condition will be at Par with Subject Matter Specialists of PSU & ITDA, depending on the level where they will be hired.

Annexure C

REVISED WORKPLAN BUDGET

Sl. No.	Programme Components	Revised Budget for 2010-11 in Rs. Lakhs
1	PROGRAMME MANAGEMENT	
1.1	<i>Salary of OTELP Staff</i>	296.95
1.2	<i>Office Running Cost</i>	124.19
1.4	<i>Furniture, Computers and Equipments</i>	66.8
1.4	<i>Meetings, Reviews, M&E</i>	52.6
1	PROGRAMME MANAGEMENT (TOTAL)	540.54
2	CAPACITY BUILDING FOR EMPOWERMENT	
2.1	<i>Community Empowerment & Management</i>	95.07
2.2	<i>Beneficiary Skill Up gradation</i>	66.00
2.3	<i>Training to the FNGO Staffs</i>	10.50
2.4	<i>Training to the ITDA & PSU Staffs</i>	25.00
2.5	<i>FNGO Implementation Cost</i>	384.72
2.6	<i>RNGO Supprt for Capacity Building</i>	50.00
	CAPACITY BUILDING (TOTAL)	631.29
3	LIVELIHOOD ENHANCEMENT	
3.1	<i>Land & Water Management</i>	1650.00
3.2	<i>Production System Enhancement</i>	
3.2.1	<i>Agriculture & Horticulture Development</i>	45.51
3.2.2	<i>Livestock & Acquaculture Development</i>	34.58
3.2.3	<i>Rural Financial Services</i>	102.09
3.2.4	<i>Administrative Cost to the VDC</i>	136.30
3.2.5	<i>Studies & Consultancies on Livelihood Enhancement</i>	50.00
3.2.6	<i>Additional mobility support to ITDA</i>	6.72
	LIVELIHOOD ENHANCEMENT (TOTAL)	2025.20
4	PARTICIPATORY FOREST MANAGEMENT	233.00
5	SUPPORT FOR POLICY INITIATIVES	200.00
6	COMMUNITY INFRASTRUTURE FUND	500.00
7	DEVELOPMENT INITIATIVE FUND	220.00
8	FOOD HANDLING	50.00
	GRAND TOTAL	4400.03