

**MINUTES OF THE 19TH MEETING OF STATE LEVEL PROGRAMME
MANAGEMENT COMMITTEE (SLPMC) OF OTELP HELD ON 25.5.2013 AT
11.30 AM IN THE MINI CONFERENCE HALL OF ST & SC DEVELOPMENT
DEPARTMENT, GOVT. OF ODISHA, BHUBANESWAR.**

The 19th Meeting of the State Level Programme Management Committee (SLPMC) was held under the Chairmanship of Sri Santosh Kumar Sarangi, IAS, Commissioner-cum-Secretary to Govt., ST & SC Development Department.

In the beginning, Programme Director, OTELP welcomed all the members present, in the 19th Meeting of SLPMC.

The list of members present in the meeting is as per Annexure 'A'.

The Agenda Items discussed and the decisions taken by the SLPMC are as follows:

1. Confirmation of the Proceedings of the Last Meeting:

Minutes of the 18th Meeting of SLPMC held on 14.11.2012 was circulated to all the members vide letter no. 2206 dt. 24.11.2012 of OTELP. With the deletion of the following "one among the Experts are nominated as Team Leader and paid Rs.10,000/- extra" in the minutes of the meeting, as suggested by Director, Watershed Mission in the Annexure 'C' of the minutes, the Committee confirmed the minutes.

2. Action Taken on Key Decisions of the 18th Meeting of SLPMC:

PD, OTELP presented the actions taken on the key recommendation of the 18th Meeting as follows for the appreciation of all the Members of SLPMC:

- a. The Committee was appraised that the proposal for OTELP Plus for 53 Micro Watersheds in Bansapal and Harichandanpur blocks of Keonjhar district has been approved and steps have been taken for initiation of the Programme with positioning of staff and for selection of FNGOs to facilitating in implementation of the programme.
- b. The Committee was informed that the performance based incentive for the Community Service Provider as was approved in the 18th SLPMC have been

implemented in the field and various Knowledge Management & Knowledge Sharing Workshop have been organized at the district level culminating at one at the State level on 17th & 18th May, 2013.

Such KM&KS Workshop has helped in cross learning and will be helpful in implementation of the programme.

- c. It was also brought to the notice of the Committee that villages without concrete path roads have been identified and the budgeted amount for the same is under consolidation, after which it will be placed to the concerned Administrative Department for further necessary action.
- d. The Committee was appraised that the proposed incentive to the staff at PSU has been approved by the SLPSC and is under implementation and similarly, remuneration of Class (IV) employees engaged through Service Provider has been enhanced in keeping with the decision of the last SLPMC.

3. Progress under OTELP and OTELP Plus:

The Committee was appraised in detail regarding the progress under OTELP in Phase I, Phase II and OTELP Plus as below:

a. Progress under OTELP Phase I:

Phase I of the Programme started in 4 districts during 2003-04 and exited during 2012-13.	Coverage	Present Status
	<ul style="list-style-type: none"> • 10 Blocks • 135 MWS • 390 Villages • 19,481 Households 	<ul style="list-style-type: none"> • Proposal for extension for another 5 years in the pattern of OTELP Plus has been approved and is under implementation in 12 clusters. • 135 VDC level SHG federation and two women Self Help Co-operatives formed are being strengthened. • VDF (Village Development Fund) is being utilized for maintenance of assets.

b. Progress Under OTELP Phase II:

	Coverage	Present Status
<ul style="list-style-type: none">Phase II of the programme started during 2007-08 in all the 7 districts.Programme is in 5th and 6th year of implementation	<ul style="list-style-type: none">22 Blocks223 MWS644 Villages34,556 Households	<ul style="list-style-type: none">Programme is in final stage of implementation in 3 districts and is in exit phase in rest four.Various focused livelihood activities and federation of SHG's are being promoted.

c. Financial Progress under OTELP:

The 17th meeting of SLPMC conducted on 10.04.2012 had approved an amount of Rs. **5019.13 lakhs** as the Annual Work Plan & Budget for the financial year 2012-13 under OTELP. Out of the above budget, an amount of **Rs. 49.50 crore** has been incurred as expenditure till 31.03.2013. The cumulative expenditure of OTELP till 31.03.2013 is Rs. 265.32 crore.

d. Progress under OTELP Plus:

- OTELP Plus has been initiated in 7 OTELP implementing districts and in 2 new districts namely Keonjhar & Mayurbhanj.
- In Koraput and Malkangiri, VDLP preparation and other focused livelihood interventions are in progress in 202 MWS.
- Selection of FNGOs and Consortium of FNGOs have been completed in Gajapati, Kandhamal and Kalahandi district & MoU have been signed with the NGOs for giving facilitative support.
- Selection of Micro Watersheds and Villages in these districts have been completed and the programme staff (SMS) have been posted.
- Promotion of community institution and capacity building programme are ongoing in those districts.

- The approval for taking up OTELP Plus in two Blocks of Mayurbhanj district has been obtained from Government and steps are being taken to start the programme at the earliest.

4. Approval of Annual Work Plan Budget:

The Component wise Annual Work Plan & Budget prepared after consolidating the Annual Work Plan Budget of different ITDAs was presented before the Committee for OTELP Phase II areas, OTELP Plus and OTELP Phase I as per Annexure 'B', 'C' & 'D'. The Committee deliberated on the budget in detail and approved the budget for Phase I and Phase II and OTELP Plus for the Financial Year 2012-13 with the following observations for OTELP to take care in formulating Annual Work Plan Budget in subsequent years:

- a. Community Infrastructure Fund (CIF) should be spent in the initial years.
- b. Development Initiative Fund (DIF) along with CIF should be utilized in the 2nd and 3rd year of the Project.
- c. The Committee instructed PD, OTELP to enlighten the Committee in the next Meeting regarding the funding sources from Convergence Funding for OTELP Plus in detail
- d. Since, the allocation under programme management and technical assistance cost in the continuing External Aided Programme will not be utilized, PD was requested to present in the next SLPMC to reallocate anticipated saving under different component to livelihood enhancement to take up focussed livelihood interventions in OTELP villages.

The breakup of Component wise approved budget is as below:

A. OTELP Phase – II:

SI No.	Programme Component	Budget in Rs. Lakhs
1	Capacity Building for Empowerment	412
2	Livelihood Enhancement	311.67
3	Support for Policy Initiative	120
4	Development Initiative Fund	370
5	Programme Management	1025.00
6	Food Handling	0.00
Grand Total		5038.67

B. OTELP Plus:

SI No.	Programme Components	Budget in Rs. Lakhs
1	Capacity Building for Empowerment	2245.45
2	Livelihoods Enhancement	3115.54
3	Development Initiative Fund	0.00
4	Cost of Food Grain (Rice)	0.00
4	Programme Management	1256.40
Grand Total		6617.39

C. OTELP Phase I:

SI No.	Programme Components	Budget in Rs. Lakhs
1	Capacity Building for Empowerment	167.04
2	Livelihoods Enhancement	635.64
3	Development Initiative Fund	0.00
4	Programme Management	74.80
Grand Total		877.48

The Committee was appraised that the current budgetary allocation is Rs.10.05 crores for OTELP and as the balance is proposed to be met out of the spill over funding. Similarly, the budgetary allocation for OTELP Plus is Rs.20 crores and the balance is proposed to be met out of convergence funding.

5. Utilization of VDF & RFS Money in Phase I areas:

Programme Director also brought to the notice of SLPMC regarding continuation of OTELP in Phase I areas for another five years. The accumulated fund at each VDC at end of the exit Phase of the Externally Aided Programme in shape of Village Development Fund, through Voluntary Contribution, unutilized money and interest have been consolidated into a single VDF fund and has been proportionately transferred to the bank accounts of each Village Level Sub-Committee. The same is to be utilized as a corpus fund for repair and maintenance of project structure at Village Level.

The details of the same, are as per Annexure 'E' was deliberated by the Committee and the action of the ITDA in consolidating the fund and transferring to the respective Village Level Sub-Committee was approved.

6. Continuation in Phase II Areas:

One of the recommendations of Joint Review Mission (JRM), 2012 was to initiate convergence with MGNREGA in Phase II Villages and to extend support to these villages beyond project closure, as in Phase I villages adopting OTELP Plus procedure. This was discussed and as more than one-two years are left for the project closure in Phase II areas, it was decided that depending on the success of similar support in Phase I areas SLPMC will consider at a later stage the proposal of JRM for further support in Phase II areas.

7.(a). Approval of Audit Fee:

M/s. TEJ RAJ & PAL Chartered Accountant were appointed as Statutory Auditor for the Project during the Financial Year 2011-12 based on the lowest quoted rate. The Audit Fee claimed by the Auditors to the tune of Rs.1,90,000/- was given post-facto approval by the Committee.

(b). The Committee was appraised regarding hiring of Technical Experts in PSU and at ITDA level based on the recommendation of Mid Term Review Mission (MTR) II and the decision taken in the 14th Meeting of SLPMC. The details of the Technical Person hired under Technical Assistance was deliberated upon as per Annexure 'P' and the Committee ratified the same.

(c). PD, OTELP brought to the notice of the Committee regarding two incidents wherein the remuneration of Experts in the Department of Water Resource and Odisha Livelihood Mission has been proposed to be of higher amount compared to OTELP Experts. The Experts in OTELP are performing similar nature of jobs in remote areas and as they are being paid less, there is a chance for migration of capacitated person from OTELP to these organizations.

The Committee deliberated upon the proceeding of the meeting of the State Level Project Implementation Committee under the project "Institutional framework for providing multi-disciplinary support to Pani Panchayats" under RKVY of Department of Water Resource and the advertisement of Odisha livelihood Mission of Panchayati Raj Department, Govt. of Odisha for recruitment of District Project Manager and Block Project Manager.

The Committee thereafter recommended the following remuneration for the staff of OTELP to be placed before SLPSC for approval, to retain quality man power in OTELP.

1. State Level Experts - Rs.50,000/-
2. District Level Experts - Rs.35,000/-


Commissioner-cum-Secretary to Govt.,
ST & SC Development Department &
Chairperson, SLPMC

Annexure 'A'

MEMBERS PRESENT IN THE STATE LEVEL PROJECT MONITORING COMMITTEE
(SLPMC) HELD IN THE MINI CONFERENCE HALL OF ST & SC DEVELOPMENT
DEPARTMENT AT 11.30 AM ON 25.05.2013 UNDER THE CHAIRMANSHIP OF
COMMISSIONER-CUM-SECRETARY, ST & SC DEVELOPMENT DEPARTMENT.

1. Sri Santosh Kumar Sarangi, IAS,
Commissioner-cum-Secretary to Govt.,
ST & SC Development Department - Chairman
2. Sri A.B. Ota, IAS, Director(ST),
ST & SC Development Department - Member
3. Sri Susanta Nanda, IFS
Programme Director, OTELP,
ST & SC Development Department - Member
4. Sri R.C. Sai, Director(SC),
ST & SC Development Department - Member
5. Sri P.K. Hota, OAS(SAG)
Addl. Secretary to Govt.,
Representing Principal Secretary,
Revenue & D.M. Department - Member
6. Sri R.K. Mohanty,
FA-cum-Joint Secretary,
ST & SC Development Department - Member
7. Sri Jayashree Tripathy,
Deputy Secretary to Govt.,
Representing Principal Secretary,
Finance Department - Member
8. Dr. Nisakar Nayak,
Jt. Director,
Representing Special Secretary,
P&C Department
9. Sri Bijay Kumar Mallick,
Undersecretary to Govt.,
Representing Commissioner-cum-Secretary,
Panchayati Raj Department - Member

Annual Work Plan and Budget of OTELP: 2013-14

Component/Output/Activity	Budget (Rs. in lakh)
Component 1: Capacity Building for Empowerment	
Output 1.1: Community Empowerment & Management	20.00
Output 1.2. Beneficiary Skill Up gradation	43.00
Output 1.3. Training to the FNGO Staff and other support agencies	5.00
Output 1.4. Training to the Programme Staff (ITDA & PSU)	12.00
Output 1.5. FNGO Facilitation	312.00
Output 1.6. RNGO Support for Capacity Building	20.00
Total Budget for Component 1:	412.00
Component 2: Livelihood Enhancement	
Output 2.1. Land & Water Management	1550.00
Output 2.2. Production System Enhancement	
Output 2.2.1. Agriculture & Horticulture Development	12.00
Output 2.2.2. Livestock & Acquaculture Development	15.00
Output 2.2.3. Rural Financial Services	120.00
Output 2.2.4. Community Infrastructure Fund	1200.00
Output 2.3. Admin Cost to VDC	59.67
Output 2.4. Studies & Consultancies in Livelihood Enhancement	100.00
Output 2.5. Participatory Forest Management	40.00
Output 2.6. Additional mobility support for the convergence	15.00
Total Budget for Component 2:	3111.67
Component 3: Support For Policy Initiatives	
Output 3.1 Landless beneficiaries given land rights	120.00
Output 3.2. Land alienation/restoration cases settled	
Total Budget for Component 3:	120.00
Component 4: Development Initiative Fund	
Output 4.1. Investment in DIF	370.00
Total Budget for Component 4:	370.00
Component 5: Programme Management	
Output 5.1. Salary of OTELP Staff	600.00
Output 5.2. Office Running Cost	200.00
Output 5.3. Furniture, Computers and Equipments	75.00
Output 5.4. Meetings, Reviews, M&E	150.00
Total Budget for Component 5:	1025.00
Component 6: Food Handling	
Output 6.1. Transportation & Storage of Food Grain	0.00
Total Budget for Component 6:	0.00
GRAND TOTAL:	5038.67

Annual Work Plan & Budget for OTELP Plus 2013-14

Sl. No.	Programme Components	Budget in Rs. Lakhs
	Capacity Building For Empowerment	
1.1	Community Empowerment & Management	
1.1.1	Training & Exposure	437.25
1.1.3	Entry Point Activity	409.60
1.2	Capacity Building for of communities (Skill Development)	291.50
1.3	Capacity Building for staff of FNGO	30.00
1.4	Administrative Cost to the FNGO	869.70
1.5	Administrative Cost to the Consortium of NGOs	207.40
	Sub Total	2245.45
	2 Livelihoods Enhancement	
2.1	Land & Water Management	1679.80
2.2	Agriculture & Horticulture Development	57.48
2.3	Livestock and Aquaculture Production	0.00
2.4	Rural Financial Services	329.00
2.5	Community Infrastructure Fund	910.00
2.6	Participatory Forest Management	0.00
2.7	Administrative Overhead to the VDC	139.26
	Sub Total	3115.54
	3 Development Initiative Fund	0.00
	4 Cost of Food Grain (Rice)	0.00
	5 Programme Management	
5.1	Salaries of the Staff	258.00
5.2	Office Running Cost	134.00
5.3	Furniture's, Computers & Equipments	64.00
5.4	Meeting, Review and M&E	185.00
5.5	Technical Assistance for preparation of micro plan	152.90
5.6	Technical Assistance from PSU	462.50
	Sub Total	1256.40
	Grand Total	6617.39

SOURCE WISE AWBP FOR OTELP PLUS: 2013-14

SL No.	SOURCE OF FUNDING	Budget in Rs. Lakhs
1	State plan	3079.26
2	BK BK	890.85
3	BRGF	910.00
4	MGNREGA	1679.80
5	RKVY	57.48
	TOTAL:	6617.39

Annexure 'D'

Annual Work Plan & Budget for OTELP Phase-I Continuation: 2013-14

Sl. No.	Programme Components	Unit Cost/ Year	TOTAL
			Budget in Rs. Lakhs
1	Capacity Building For Empowerment		
1.1	Community Empowerment & Management	72000	8.64
1.2	Beneficiary skill upgradation	120000	14.40
1.3	Administrative Cost to the FNGO	1200000	144.00
	Sub Total		167.04
2	Livelihoods Enhancement		
2.1	Land & Water Management		600.00
2.2	Agriculture & Horticulture Development		0.00
2.3	Livestock and Aquaculture Production		0.00
2.4	Rural Financial Services		0.00
2.5	Community Infrastructure Fund		0.00
2.6	Participatory Forest Management		0.00
2.7	Administrative Overhead to the VDC	9000	35.64
	Sub Total		635.64
3	Development Initiative Fund		0.00
4	Programme Management		
4.1	Salaries of the Staff		0.00
4.2	Office Running Cost		0.00
4.3	Furnitures, Computers & Equipments		0.00
4.4	Meeting, Review and M&E		0.00
4.5	Technical Assistance from PSU (for preparation of micro plan)	55000	74.80
	Sub Total		74.80
	Grand Total		877.48

SOURCE WISE AWBP FOR OTELP Phase-I Continuation: 2013-14

SL.	SOURCE OF FUNDING	TOTAL
1	State plan	277.48
2	BKKB	0.00
3	BRGF	0.00
4	MGNREGA	600.00
5	RKVY	0.00
	TOTAL:	877.48

Annexure 'E'

Balance funds available with the blocks together with interest earned since inception have been transferred to Village Development Fund Bank Account as follows:

Name of the ITDA	Name of the Block	VDF Fund Before Transfer	VDC Fund	Interest Fund	VDF Fund After Transfer
Koraput	Laxmipur	2,490,645.00	490,248.00	1,340,259.00	4,321,152.00
	Narayanpatna	2,986,816.00	(198,212.00)	1,158,338.00	3,946,942.00
	Bandhugaon	1,893,987.00	(1,158,082.00)	2,495,860.00	3,231,765.00
Sub Total		7,371,448.00	(866,046.00)	4,994,457.00	11,499,859.00
Balliguda	Tumudibandh	3,243,657.44	1,743,017.74	1,987,713.98	6,974,389.16
	Kotagarh(Note-1)	4,155,116.00	1,585,480.00	734,502.00	6,475,098.00
Sub Total		7,398,773.44	3,328,497.74	2,722,215.98	13,449,487.16
	Rayagada	4,351,373.56	731,612.90	1,365,372.73	6,448,359.19
Paralakhemundi	Nuagada (JKP)	3,498,218.89	281,869.08	891,016.65	4,671,104.62
	Gumma	3,090,136.94	653,764.38	1,632,956.03	5,376,857.35
	Sub Total	10,939,729.39	1,667,246.36	3,889,345.41	16,496,321.16
	Nuagada (PEACE)(Note-2)	2,427,910.00	1,612,271.00	1,846,647.53	5,886,828.53
Th. Rampur	Th. Rampur(Gram Vikas)	8,169,239.00	1,096,043.00	191,902.00	9,457,184.00
	Th. Rampur (ANTODAYA)	6,917,906.00	1,668,442.00	2,411,499.00	10,997,847.00
	Lanjigarh	8,224,772.94	3,497,311.77	1,234,523.23	12,956,607.94
Sub Total		23,311,917.94	6,261,796.77	3,837,924.23	33,411,638.94
Grand Total (In Rs.)		51,449,778.77	12,003,765.87	17,290,590.15	80,744,134.79

Note -1 - Out of Rs.64,75,098/- the fund not yet transferred and is in the process of transfer is Rs.23,19,982/-

Note -2- As per details available of ITDA. Initiation for transfer of funds is in progress.

Position of hiring staffs at PSU / ITDA LevelPSU Level :

- | | | |
|------------------------|---|---|
| 1. Senior Engineer | - | 1 |
| 2. Horticulture Expert | - | 1 |
| 3. Livestock Expert | - | 1 |
| 4. Manager (Retail) | - | 1 |
| 5. Livelihood Expert | - | 2 |
| 6. NRM Expert | - | 1 |

ITDA Level:

Sl No	ITDA	Staff Position						
		Horticulture Expert	Senior Engineer	Degree Engineer	Diploma Engineer	Horticulturist	Livestock Inspector	Fishery Extension Supervisor
1	Koraput,		1	1	1		1	1
2	Malkangiri						1	
3	Gunupur		1				1	
4	Nawarangpur						1	
5	Th. Rampur			1	1			
6	Balliguda			1				
7	Paralakhemundi				1		1	

The Remuneration and service condition has been at par with Subject Matter Specialist of PSU and ITDA, depending upon the they have been hired in keeping with the recommendations of 14th SPLMC.