

PROCEEDINGS OF 22nd MEETING OF STATE LEVEL PROGRAMME MANAGEMENT COMMITTEE (SLPMC) HELD ON 20.06.2014 AT 12.00 NOON IN THE CONFERENCE HALL OF PSU, OTELP

The 22ND Meeting of the State Level Programme Management Committee (SLPMC) was conducted under the chairmanship Sri Sanjeeb Kumar Mishra, IAS, Commissioner-Cum-Secretary, ST & SC Development Department and Chairperson, OTELP.

The list of members present in the meeting is at **Annexure-A**.

At the outset Programme Director, OTELP welcomed the Commissioner-Cum-Secretary, ST & SC Development Department and all the members present. He presented the physical and financial progress of AWPB 2014-15 up to 15th of June, 2014 and strategy to achieve the AWPB. As regards to vacancies in different posts, the Programme Director raised the issue and sought for assistance of connected departments to fill up the vacancies so that the programme will be implemented smoothly.

The agenda items were discussed and following decisions were taken:

Agenda Item No.1: Confirmation of the proceedings of last meeting held on 22.04.2014:

The Proceedings of the 21st Meeting of the SLPMC was confirmed as no comments were received from any quarter.

Agenda Item No.2: Action taken on key decisions of the 21st meeting of SLPMC:

- i. The proposal for procurement & installation of solar pump for piped water supply to the OTELP village was discussed and it was decided that, OREDA will finalize the unit cost of different model of solar pump sets and panels observing the procurement process of their organization and submit the same to OTELP for facilitation of procurement by VDCs; pending completion of the detailed feasibility study. In the first instance, 6 solar power based pumps have to be installed by 30.06.2014 in Lanjigarh where sources have been identified for experiencing the performance.

(Action: AAE, OTELP)

- ii. The multipurpose community centers at VDC level will be handed over to respective GPs on completion of the programme and a model agreement copy may be collected from PR /RD/PWD Dept. for necessary follow up in OTELP.

(Action: Senior Engineer, OTELP)

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21/06/14

- iii. Sanction of fund against payment towards WADI plantation in Th. Rampur block of Kalahandi will be approved by SSD Dept. subject to approval of Pallisabha for undertaking WADI plantation in the concerned village with subsequent approval in the Zilla Parishad meeting at district level.

(Action: NRM Consultant, OTELP)

- iv. The HR Policy for OTELP may be formulated with the help of National Productivity Council(Govt. of India), Bhubaneswar Unit or XIM, Bhubaneswar, etc. EoI may be initiated first.

(Action: PD, OTELP)

Agenda Item No.3: Annual Work Plan Budget for the year 2015-16

The annual work plan & budget prepared after consolidating the AWPBs of different ITDAs was presented before the Committee as detailed below:

The Annual Work Plan and Budget prepared after consolidating the AWPBs of different ITDAs was presented before the Committee as detailed below:

ANNUAL WORK PLAN & BUDGET OF OTELP: 2015-16 (Rs. in lakhs)

Sl. No.	Component	Plan for 2015-16
1	Capacity Building for Empowerment	327.04
2	Livelihood Enhancement	418.43
3	Support For Policy Initiatives	12.36
4	Development Initiative Fund	4.103.24
5	Programme Management	725.00
6	Food Handling	--
Total		5586.07

The Committee deliberated on the budget in detail and approved the same and recommended to place in SLPSC with the following observations:

- i. The recommendation of the Committee may be placed before SLPSC for approval.
- ii. The detailed breakup of the budgeted amount are as follows:
- a. Balance amount of IFAD Top Up assistance =Rs.4103.24 lakhs
- b. State share from Govt. of Odisha =Rs.1482.83 lakhs

Accordingly the proposal may be sent to ST & SC Development Dept. for necessary allocation of state share fund for the project

- iii. AWPB 2015-16 may be implemented from 2014-15, since the programme period left is very short in comparison to the funds to be spent. This decision will be put up in the

State Level Programme Steering Committee headed by Chief Secretary & then take it up the works.

Agenda Item No.4: Revision of remuneration of contractual staff of OTELP

The first rationalization Committee meeting held on 05.02.2014 under the Chairmanship of Development Commissioner had recommended monthly remuneration of SMS & Experts at the PSU level to be in the range of Rs.40,000/- to Rs.70,000/- and for the ITDA level from Rs.30,000/- to Rs.45,000/- in commensurate with their qualification and experience.

Keeping in view of the above decisions of the rationalization Committee, SLPSC deliberated on the issue and the following decisions were taken:

- a. The monthly remuneration of SMS/Experts working in the PSU will be enhanced to Rs. 50,000/- per month
- b. The monthly remuneration of SMS/Experts working in the ITDAs will be enhanced to Rs. 40,000/- per month
- c. On the basis of target/achievement and the performance parameter set by the Committee constituted under the Chairmanship of Director (ST) cum Addl. Secy. To Govt. ST & Sc Development Department , the allowance to the SMS/Experts both at PSU & ITDA level will be as follows

Achievement Vs Target	Emoluments granted
80-100%	10% of the last year pay or Average DA rate which is lower.
60-80%	5% of the last year pay or half of average DA rate which is lower.
50-60%	3% of the last year pay
Below 50%	0%

- d. 20% of the incremental emoluments shall be kept reserved and will be released to the employees after satisfactory performance at the end of the contract period. Programme Director will take a decision regarding grant of above emoluments to the eligible employees.

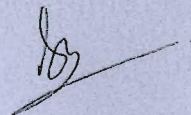
(Action: PD, OTELP)

Agenda Item No. 5: Enhancement of professional fees of Chief Finance Officer

The Committee deliberated the issue on enhancement of professional fees of Chief Finance Officer. It was decided to effect this enhancement after approval in SLPSC. .

In this regard, the agreement executed between Patro & Co. and OTELP may be modified after approval of SLPSC in the light of decision of 19th meeting of SLPSC i.e. "The remuneration and other service condition has been at par with the Subject Matter Specialist of PSU and ITDA, depending upon where they have been hired in keeping with the recommendation of 14th SLPSC"

(Action - PD OTELP)



Agenda Item No.6: Fixation of remuneration of WDT Experts in case of lesser qualification and approval of revised qualification:

The Committee deliberated the proposal submitted by Programme Director and the revised qualification for different experts at FNGO level is recommended in the following manner:

Sl No.	Name of Expert	Qualification & Experience
1	Social	As fixed in the 16 th meeting of SLPMC
2	Livelihoods	Graduation with Botany/Zoology as one of the subject with two years experience Or Post Graduate in Rural Development/Bachelor in Veterinary Science /Bachelor in Fishery Science, having 1 year experience in Soil Conservation/Watershed
3	Engineering	As fixed in the 16 th meeting of SLPMC
4	Data & Account Management	Graduation in Commerce with Tally Certificate/BBA(Finance)/MBA(Finance) without experience

(Action: Addl. PO (PME), OTELP)

Agenda Item No.7: Engagement of Additional Finance Assistant in OTELP Phase II, ITDAs:

The proposal for engagement of Additional Financial Assistant in OTELP Phase-II ITDAs was discussed and it was decided to fill up the post by outsourcing from CA Firms. However, it should be from a different CA firm.

(Action: CFO, OTELP)

Agenda Item No.8: Hiring of services by PSU

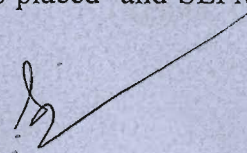
The matter was deliberated by the Committee and it was decided that the Finance Department may be persuaded to concur in the proposal submitted to them for creation of post at ITDA level and PSU level

(Action: PD,OTELP)

Agenda Item No.9: Fees for Consultant in PSU

The Committee deliberated the issue and ratified the following stipulation

- a. Fee for the consultants up to @Rs.2,500.00 per day can be provided basing on their qualification and experience. The decision of the committee was placed and SLPMC agreed to fix consultant fee Rs.2,500.00 per day



- b. The consultant engaged or to be engaged in PSU will spare their service for a maximum of 15 days .
- c. The consultant will have to provide service for a period not less than 6 days at a stretch
- d. The amount of travelling allowances will be admissible to the consultant as per OTELP rules
- e. In case of urgent necessity, the service of consultant can be called for by the Programme Director as when such situation arises
- f. The performance output of the consultant shall be reviewed by the Programme Director in each quarter
- g. The consultant should not be engaged elsewhere during the period of his/her engagement in OTELP to any gainful profession.

(Action: PD,OTELP)

Agenda Item No.10: Approval of Process Guideline for OTELP Plus

The process guideline prepared for OTELP Plus was approved by the Committee.

(Action: Addl. PO (PME))

Agenda Item No.11: Sanction of Post of Expert for Phase –I Continuation programme

The Committee deliberated the issue and the proposal for engagement of Expert-Data & Account Management in Phase-I continuation area is approved as at the time of approval of Phase I continuation areas the same was inadvertently skipped as OTELP includes Phase I & Phase II

(Action: Addl. PO (PME))

Agenda Item No.12: Approval for engagement of Fishery Extension Officer at ITDA level

After detailed deliberation, the Committee decided to write to F& ARD Department to engage one fishery and one veterinary staff in each ITDA to look after the livestock activities in the ITDAs

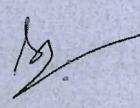
(Action: Livestock Expert / PD, OTELP)

Agenda Item No.13: Any other matter

i. Appointment of Senior & Qualified Finance Officer at the PSU level to assist the Chief Finance Officer

The Committee deliberated the issue and it was decided to engage a senior and qualified finance officer at PSU level on hiring basis from a Chartered Account Firm following due procedure/Retired AG Auditor's firm or organisation

(Action: CFO)



ii. Appointment of Internal Auditor for Phase I extension and OTELP areas

The Committee after due deliberation decided to constitute an internal audit Committee who will look into the matter and take decision at their level.

(Action: CFO)

iii. Honorarium to VDC Secretaries of OTELP Phase I continuation programme

The Committee deliberated the issue and the proposal for Honorarium @ Rs.750/- per month to VDC Secretaries of OTELP Phase I continuation programme is approved as at the time of approval of Phase I continuation areas the same was inadvertently skipped as OTELP includes Phase I & Phase II

(Action: Addl. PO (PME))

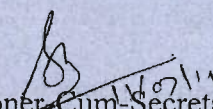
iv. Assistance to vulnerable households under IFAD Top Up Assistance:

The Committee deliberated the issue and it was decided that the prevailing Operational Guideline available with OSFDC,SSD Dept. has to be brought for necessary follow up / ready reference for selection of beneficiaries and financial assistance for providing grant to vulnerable households under IFAD Top Up Loan assistance.

(Action – Addl. PO(PM & E))

Action arising out of the minutes should be taken only after approval of competent authority.

The meeting ended with a vote of thanks to the chair and all the participants.


Commissioner-Cum-Secretary
ST & SC Development Department &
Chairman, SLPMC

**MEMBERS PRESENT IN THE 22nd MEETING OF THE STATE
LEVEL PROGRAMME MANAGEMENT COMMITTEE (SLPMC)
HELD ON 20.06.2014 AT 12.00 NOON IN THE CONFERENCE HALL
OF PSU, OTELP**

<u>Sl. No.</u>	<u>Name</u>	<u>Designation</u>
1	Sri Sanjeeb Kumar Mishra, IAS Commissioner-Cum-Secretary ST & SC Development Department	Chairman
2	Sri Srikanta Prusty, IAS Programme Director, OTELP	Member Convener
3	Dr. Nitin B. Jawale, IAS Director, Special Projects Panchayati Raj Department	Member
4	Sri Ramesh Chandra Sai Director (SC) ST & SC Development Department	Member
5	Sri Gokul Chandra Panda F.A. cum Addl. Secy., ST & Sc Development Department	Member
6.	Dr. N.K. Panda Jt. Director, P&C Department	Member
7	Sri Satyabrata Rout Deputy Secy. to Govt. Finance Department	Member
8	Sri Pandu Ram Singh Under Secy. to Govt. Revenue & DM Department	Member
9	Sri Shyam Hembram	

	AFA-Cum-Under Secretary ST & SC Development Department	Member
10	Sri S.Mumtaz Ali Executive Assistant, OWDM	Member