



**ODISHA TRIBAL EMPOWERMENT  
& LIVELIHOODS PROGRAMME**  
(ST & SC Development Department)

**Programme Support Unit**

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No.: ..... 211 ..... / Date: ..... 22.1.15 .....

File No. .... 3.8.12007 (PT-11) .....

From

Sri Srikanta Prusty, IAS  
Programme Director, OTELP,  
ST & SC Development Department.

To

The Addl. Chief Secretary, Finance Department/  
Additional Chief Secretary, Revenue & Disaster Management Department/  
Additional Chief Secretary to Govt., Forest & Environment Department/  
Commissioner-Cum-Secretary to Govt., Panchyati Raj Department/  
Special Secretary to Govt., P & C Department/  
Director, Watershed Development Mission, Bhubaneswar /  
Financial Advisor-Cum- Additional Secretary to Govt., ST & SC Dev. Deptt.

**Sub: Proceedings of the 23<sup>rd</sup> Meeting of the State Level Programme Management Committee (SLPMC) meeting of OTELP.**

Sir,

I am directed to send herewith a copy of the proceedings of the 23<sup>rd</sup> meeting of the State Level Programme Management Committee (SLPMC) meeting held on 19.01.2015 at 3.30 PM in the Conference hall of PSU, OTELP under the Chairmanship of Commissioner-Cum-Secretary, ST & SC Development Department for your kind information and necessary action.

Yours faithfully,

Programme Director, OTELP.

Encl: As above.

Memo No. 212 / Dt. 22.1.15

Copy along with copy of the enclosure forwarded to Private Secretary to Commissioner-Cum-Secretary, ST & SC Development Department and Chairperson, OTELP for kind information of Commissioner-Cum-Secretary.

Programme Director, OTELP

Memo No. 213 / Dt. 22.1.15

Copy along with copy of the enclosure forwarded to Director (ST)-Cum-Addl. Secretary to Govt./ Director (SC), ST & SC Development Department for kind information.

Programme Director, OTELP

Memo No. 214 / Dt. 22.1.15

Copy along with copy of the enclosure forwarded to P.A., ITDAs, Koraput / Th. Rampur / Balliguda / Paralakhemundi / Nawarangpur / Malkangiri / Gunupur / Keonjhar / Karanjia for information & necessary action.

Programme Director, OTELP

22/1/15

**PROCEEDINGS OF 23<sup>rd</sup> MEETING OF STATE LEVEL PROGRAMME MANAGEMENT COMMITTEE (SLPMC) HELD ON 19.01.2015 AT 03.30 PM IN THE CONFERENCE HALL OF PSU, OTELP**

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The 23<sup>rd</sup> Meeting of the State Level Programme Management Committee (SLPMC) was conducted under the Chairmanship Sri Surendra Kumar, IAS, Commissioner-Cum-Secretary, ST & SC Development, Minorities and Backward Classes Welfare Department and Chairperson, OTELP.

The list of members present in the meeting is at **Annexure-A**.

At the outset Programme Director, OTELP welcomed the Commissioner-Cum-Secretary, Secretary, ST & SC Development, Minorities and Backward Classes Welfare Department and Chairperson, OTELP and all the members present. He presented the physical and financial progress of AWPB 2014-15 up to December 2014 for OTELP, OTELP Plus and OTELP Phase-I Continuation.

The agenda items were discussed and following decisions were taken:

**Agenda Item No.1: Confirmation of the proceedings of last meeting held on 20.06.2014:**

The proceedings of the 21<sup>st</sup> meeting of the SLPMC was confirmed as no comments were received from any quarter.

**Agenda Item No.2: Action taken on key decisions of the 22<sup>nd</sup> meeting of the SLPMC:**

The progress on action taken on key decisions of the 22<sup>nd</sup> meeting of the SLPMC was placed as follows:

Sl No	Decision	Action taken
1	Annual Work Plan Budget for the year 2015-16	Implementation of AWP&B 2015-16 during the year 2014-15 is under consideration.
2	Revision of remuneration of contractual staff of OTELP	Will be placed before ensuing SLPSC.
3	Enhancement of professional fees of Chief Finance Officer	Will be placed before ensuing SLPSC.
4	Fixation of remuneration of WDT Experts in case of lesser qualification and approval of revised qualification	Communicated to all ITDAs vide letter no 1494 Date 08.08.2014.
5	Engagement of Additional Finance Assistant in OTELP Phase II, ITDAs:	ITDAs were communicated to engage AFA from CA firms vide letter no1454 dated 06.08.2014, but they have expressed their inability for such engagement, requesting engagement through manpower service provider. The SLPMC decided for engagement of AFAs as per ToR on outsourcing basis by ITDAs following due procedures.

6	Hiring of services by PSU	The Finance Dept. is being pursued regularly.
7	Fees for Consultant in PSU	Already implemented
8	Approval of Process Guideline for OTELP Plus	Communicated to ITDAs vide letter No 1250, dated:14.07.2014
9	Sanction of Post of Expert (Accounts & Data Management) for Phase –I Continuation programme	Communicated to ITDAs vide letter No 1250, dated:14.07.2014
10	Approval for engagement of Fishery Extension Officer at ITDA level	Dept. has been communicated vide letter no 1436 Dated 02.08.2014.
11	Appointment of Senior & Qualified Finance Officer at the PSU level to assist the Chief Finance Officer	Already engaged.
12	Appointment of Internal Auditor for Phase I extension and OTELP areas	A meeting was conducted on 09.12.2014 & decision is awaited. SLPNC resolved for taking decision in the next meeting.
13	Honorarium to VDC Secretaries of OTELP Phase-I continuation programme	Communicated to ITDAs vide letter No 1250, dated:14.07.2014
14	Assistance to vulnerable households under IFAD Top Up Assistance.	Communicated to ITDAs vide letter No 2342, dated:19.11.2014

**Agenda Item No.3: Action taken on the recommendations of IFAD Supervision Mission, 2014:**

The Programme Director explained that action has been initiated on the recommendations of IFAD Supervision Mission, 2014. The following matters which are to be decided by the State Government were discussed:

Sl No.	Agreed Action	Action taken
1	Five year extension to Phase II villages as was done in case of Phase I villages	The proposals submitted to Govt. vide letter no. 47 dtd. 06.01.2015.
2	Strengthening the ITDAs with one staff member to manage convergence related issues.	PO(PM&E)s of ITDAs will be looking after the convergence related issues by way of coordinating with different line departments.
3	Funds for land allocation programme since Govt. of India has stopped funding from Article 275(I)	A Comprehensive Proposal for land allocation programme can be prepared for submission to Govt. after undertaking following tasks and accessing the outcome- <ul style="list-style-type: none"> <li>i. The list of land allottees facilitated by LANDESA to be obtained from the ITDAs for spot verification by third party.</li> <li>ii. The utilization of the land allotted after demarcation is also to be examined.</li> <li>iii. The task can be completed within 3 months.</li> </ul>
4	Amendment of the relevant Acts to raise the income eligibility for grant of revenue land to INR 35 000	A proposal is to be sent to R&DM Dept. as well as GA Dept. for taking steps in this matter.

5	Facilitate financing of 3-wheeler autos and any other equipment requiring loans through OSFDC or public sector banks	Communicated to ITDAs vide letter no.147 dated 15.01.2015 for bank linkage.
6	Review of remuneration of FNGO's Experts to retain quality staff	The Committee set up to examine the issue should finish the tasks within a week.
7	Review of remuneration of contractual staff at PSU and ITDAs compared with other projects.	Will be placed before SLPSC.

**Agenda Item No. 4: Approval of revised AWPB 2014-15 and 2015-16 of OTELP:**

The revised AWPB 2014-15 and 2015-16 of OTELP prepared after consolidating the AWPBs of different ITDAs was presented before the Committee as detailed below:

**i. AWPB of OTELP for the year 2014-15:**

SI No.	Programme Component	Approved Budget (Rs. in lakhs)	Revised Budget for approval (Rs. in lakhs)
1	Capacity Building for Empowerment	414.50	414.45
2	Livelihood Enhancement	811.73	1186.00
3	Support For Policy Initiatives	118.91	118.91
4	Development Initiative Fund	8,822.35	8,533.10
5	Programme Management	833.08	748.11
6	Food Handling	0.00	0.00
<b>TOTAL:</b>		<b>11,000.57</b>	<b>11,000.57</b>

**ii. AWPB of OTELP for the year 2015-16:**

SI No.	Programme Component	Approved Budget (Rs. in lakhs)	Revised Budget for approval (Rs. in lakhs)
1	Capacity Building for Empowerment	327.04	323.39
2	Livelihood Enhancement	418.43	364.95
3	Support For Policy Initiatives	12.36	12.36
4	Development Initiative Fund	4103.24	4103.24
5	Programme Management	725.00	782.13
6	Food Handling	0.00	0.00
<b>TOTAL:</b>		<b>5586.07</b>	<b>5586.07</b>

The Committee deliberated on the above revised AWPBs in detail and approved the same.

**Agenda Item No.5: Review on progress of OTELP and OTELP Plus:**

The progress on OTELP, OTELP Plus and Phase-I Continuation are as follows:

(Figure- Rs. in lakhs)

Component	OTELP		Phase I Continuation		OTELP PLUS	
	T*	A*	T*	A*	T*	A*
1. Capacity Building	414.50	189.08	24.12	3.25	1137.81	292.02
2. Livelihood Enhancement	811.72	693.02	757.01	641.26	2241.94	1623.61
3. Support for policy initiatives	118.91	10.82	-	-	-	-
4. Development initiative Fund	8822.36	3322.84	-	-	449.78	56.68
5. Programme Management	833.09	300.82	253.44	126.07	1283.60	477.16
6. Asst. for enhancement of food security	-	-	-	-	931.98	186.36
7. VDLP preparation	-	-	65.20	16.97	-	-
<b>Total</b>	<b>11000.57</b>	<b>4516.58</b>	<b>1099.77</b>	<b>787.54</b>	<b>6045.11</b>	<b>2635.83</b>

The Chairman, OTELP emphasized on collection of the lists of beneficiaries assisted with individual toilet and bathrooms and vulnerable households supported with different activities and submission to the Department by 31<sup>st</sup> January 2015.

**Agenda Item No.6: Revision of qualification of Experts at FNGO level:**

The modification of qualification of Experts was discussed in detail and approved by the Committee as follows:

Revised of Qualification and experience of experts positions at the level of FNGOs / block under OTELP/ OTELP Plus		
SL No.	Qualification and Experience, approved during 22 <sup>nd</sup> SLPMC	Revised Qualification and Experience approved by 23 <sup>rd</sup> SLPMC
1	<b>Expert: Land &amp; Water Conservation Engineering</b>	
	<p>a. Qualification - Post Graduate in Agriculture Engineering with specialization in Soil &amp; Water Conservation / Degree in Civil.</p> <p>b. Experience- Minimum one year relevant experience in water shed / rural development related programme.</p>	<p>Graduate in Agriculture Engineering/ Civil Engineering.</p> <p>Candidates with an additional qualification in post graduation in soil and water conservation engineering will be given preference.</p> <p style="text-align: center;"><b>Or</b></p> <p>Graduate in Engineering in any discipline</p> <p style="text-align: center;"><b>Or</b></p> <p>Diploma holder in Civil with minimum one year relevant experience in watershed / rural development related programme in promoting farm, off farm and nonfarm based livelihoods interventions.</p> <p>Candidates with experience in similar external aided projects will be given preference.</p>

2	<b>Expert: Livelihoods</b>	
Graduation with Botany/Zoology as one of the subject with no experience <b>Or</b> Post Graduate in Rural Development / B.V.Sc. / B.F.Sc. having 1 year experience in Soil Conservation / Watershed	Graduate in Agriculture / Horticulture / Forestry / B.V.Sc. / B.F.Sc.  <b>Or</b> Graduation with Botany/Zoology as one of the subject with no experience  <b>Or</b> Post Graduate in Rural Development/Rural Management having 1 year experience in Soil Conservation / Watershed	

**Agenda Item No.7: Any other matter**

Following decisions were taken:

**i. Appointment of Statutory auditor**

The Programme Director was authorized to appoint auditors for 2014-15 and 2015-16 through open bidding process on quality and cost basis considering the volume of work.

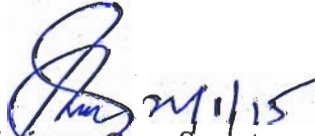
**ii. Engagement of L.I.**

The incentive plan for providing services for Livestock, communicated to ITDAs in letter no. 2329 dated 18.11.2014 should be followed. Contractual engagement of L.I. should not be made by ITDAs.

**iii. Hiring of services of Experts**

Due to increase in workload of PSU, OTELP, for implementation of OTELP Plus and Phase-I Continuation, services of Experts can be hired with the approval of the Chairman, OTELP.

The meeting ended with a vote of thanks to the chair and all the participants.

  
 Commissioner-Cum-Secretary,  
 ST & SC Development,  
 Minorities and Backward Classes  
 Welfare Department &  
 Chairperson, OTELP.

ANNEXURE-A

**MEMBERS PRESENT IN THE 23<sup>rd</sup> MEETING OF THE STATE  
LEVEL PROGRAMME MANAGEMENT COMMITTEE (SLPMC)  
HELD ON 19.01.2015 03.30 PM IN THE CONFERENCE HALL OF  
PSU, OTELP**

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<u>Sl. No.</u>	<u>Name</u>	<u>Designation</u>
1	Sri Surendra Kumar, IAS Commissioner-Cum-Secretary SSD, Minorities & Backward Classes Welfare Department	Chairman
2	Sri Srikanta Prusty, IAS Programme Director, OTELP	Member Convener
3	Amiya Kanti Mishra Director-Cum-Addl. Secy. Planning & Coordination Department	Member
4	Sri Ramesh Chandra Sai Director SC Welfare ST & SC Development Department	Member
5	Sri Gokul Chandra Panda F.A. cum Addl. Secy. to Govt., ST & SC Development Department	Member
6.	Kabir Kiran Special Secretary to Govt., Revenue & DM Department	Member
7	Sri Saroj Kumar Sethy Joint Secretary to Govt. Forest & Environment Department	Member
8	Sri Bhumesh Chandra Behera Joint Secretary to Govt. Panchayati Raj Department	Member
9	Ms. Jayashree Tripathy Deputy Secretary to Govt. Finance Department	Member
10	Sri S.N. Singh Manager (Agril./Hort.) Odisha Watershed Development Mission	Member